

JUNIATA TERRACE BOROUGH COUNCIL  
February 13<sup>th</sup>, 2024 MINUTES – REGULAR MEETING

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PRESIDED:	Douglas Kepner, PRESIDENT
MEETING OPENED:	6:00 PM
PLEDGE OF ALLEGIANCE:	Douglas Kepner, PRESIDENT
INVOCATION:	Douglas Kepner, PRESIDENT

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**ROLL CALL: COUNCIL: KEPNER, RHODES , COZBY, KAUFFMAN MAYOR – WAGNER**  
Absent - Traxler,

Others in Attendance:

Caitlin Noland- Manager (recording minutes)  
Janet Bugiet – Resident Delaware Ave  
RJ McMahon – Terrace Blvd

APPROVAL OF MINUTES:

After Reviewing, **Eric Rhodes made a motion to accept meeting minutes from January 24, David Kauffman seconded the motion to accept minutes as submitted.** Motion carried.

HEARING OF PERSON'S PRESENT: N/A

**BOROUGH MANAGER REPORT:**

After Reviewing **Eric Rhodes made a motion to accept the Borough Managers report, seconded Susan Cozby 2nd,** Motion carried.

**BOROUGH SUPERVISOR REPORT:**

**David Kauffman, moved to accept the Borough Supervisor Report as submitted and Susan Cozby, seconded the motion.** Motion carried.

**CODES ENFORCEMENT REPORT:**

**Kauffman – codes check 352 Terrace, review yard.**  
**Wanger – more details, go over brief description.**

**Eric Rhodes, moved to accept the Codes Report as submitted and Susan Cozby, seconded the motion.** Motion carried.

**COMMUNICATIONS:**

- Fame

After Reviewing, **Eric Rhodes made a motion to accept meeting minutes from January 23, David Kauffman seconded the motion to accept minutes as submitted.** Motion carried.

**TREASURER'S REPORT:**

**Eric Rhodes, moved to accept the Treasurers report as submitted and Susan Cozby, seconded the motion.** Motion carried.

**TAX COLLECTOR'S REPORT:**

**Bills will be sent out this month, along with attached letter.**

**Cozby: Sent to landlords too, important information for first responders.**

**Eric Rhodes made a motion and Susan Cozby seconded the motion to accept the tax collectors report.** Motion carried.

**SCHEDULE OF BILLS:**

Pay the bills. **David Kauffman moved and Eric Rhodes seconded the motion to pay bills** Motion carried.

**COMMITTEE REPORTS:**

**Finance/Law & Ordinance/Public Safety-**

RJ McMahon – Spoke to county, working on a plan with Emergency Services for electric cars, individual fire departments will have blankets and enclosed roll offs to place EV in container, fill with water to cool off. County wide plain in place and present to council. Should have safety plan done mid-April.

**Property & Supplies:** Walls to be repaired – Janet (resident)

Caitlin Noland - Notices were sent out last year. Rentals are be checked during inspection.

Cozby – Working on enforcing.

**Streets & Highways:**

Waiting on grants

**Sewer & Sanitation:** No changes

**Personnel:** No changes

**MAYOR'S REPORT:**

Expand historical preservation committee. Bill is no longer here, myself, Doug, Heid are on, I would like to get more residents of the terrace. Do a walking tour of terrace, make shift sheds are popping up. Need to get information on standards.

**Eric Rhodes moved to accept the mayor's report, David Kauffman 2nd, motion carried.**

**UNFINISHED BUSINESS:**

Rhodes – DCNR for grants to look for exercise equipment, etc. for hill.

Doug – check with engineers.

Cozby – A lot of grants on PSAB available.

Kepner – Trail grants through DCNR.

**NEW BUSINESS:**

Kauffman - News letter about trash cans

Kepner: Check Signer: add Susan Cozby

**Eric Rhodes made a motion to add Susan Cozby as a check signer, David Kauffman seconded the motion.**

**Motion carried.**

Kepner – EMS tax account

**Eric Rhodes made a motion to open the EMS tax account for milage, Susan Cozby seconded the motion.**

**Motion carried.**

Kepner – Softball use of filed 2024 season

**Eric Rhodes made a motion to allow Girl's Softball to approve lease of the field, Susan Cozby seconded the motion.**

**Motion carried.**

Kepner: Survey of Borough property – Disposal plant to 300 odd side of terrace.

**Eric Rhodes made a motion to get 2 to 3 prices for survey, David Kauffman seconded the motion.**

**Motion carried.**

Kepner: Camera's for inside community building. Cover hall way and room.

Noland – had someone steal money envelop from a birthday party.

**Eric Rhodes made a motion to get prices for 2 camera's for the room, Susan Cozby seconded the motion.**

**Motion carried.**

Kepner – Trash cans in alley

Rhodes – waring letters sent about taking cans.

Cozby – place not saying \* if in error please reach out and contact office.

Rhodes- Ord #

Kepner – Check with Remy. Set up ordinance.

McMahon – Numbers on back side of houses, could attach to fence, 30 seconds/minute for the wrong house matters in an emergency.

Kauffman – could we supply?

Kepner – add to sewer bills?

Kepner – Walnut tree bid. At least 8, too big, disposal plant area and 300 block odd.

**Eric Rhodes made a motion advertise for walnut tree removal, David Kauffman seconded the motion. Motion carried.**

Kepner – Review project list

Rhodes- Grappler on hold due to weather, chipper and grinder needed.

**Susan Cozby made a motion reserve equipment, David Kauffman seconded the motion. Motion carried.**

Rhodes – redo monument, have the stones to do it.

Kepner – Look in to getting rid of old sludge pump.

Rhodes: Pole banners – checked size of brackets

Kepner – Check for anniversary events.

Mayor Wagner – Company who does it refers cost to families or donations (VFW, etc to drum up money)

Kepner: Curbs not ramped

Rhodes- will count those and manhole covers

Kepner – flag poles, vet made, black in color, adjustable

Wagner - \$300 per pole, up to 100 mph winds.

Kepner – Place all different services, find historic requirements

Rhodes – Parking expand- 2018 ideas

Handicap parking – Kepner Railings out front of home, picking up out pack now, would like a handicap spot.

Rhodes- anyone could get a handicap if they have the criteria.

Wagner – added drs note with placard. Both have gotten letters from drs. Lewistown borough now has a supervisor go out and must be so far apart, gives recommendation and charges \$25.00 application fee.

Cozby – Agree, cant have the whole street, a lot of people do need them, can not have due to on street parking.

Wagner – anyone can park there with a handicap placard.

Kepner – Update rails and make handicap accessible.

Wagner – Signed off on both, needs decided.

(Office note: after reviewing C. Kline is signed and approval circled, T. Bradley is only signed, nothing circled)

Cozby- Signing off means council still has to review and approve.

Rhodes: Redo the entire program?

Kepner – Check with Mark on ordinance

### **GOOD & WELFARE:**

**ADJOURNMENT: Eric Rhodes motioned and Susan Cozby, seconded the motion to adjourn at 6:45 pm. Motion carried.**