AGENDA

REORGANIZATIONAL MEETING

JUNIATA TERRACE BOROUGH COUNCIL

January 3, 2022 – 6:00 P.M.

1. Call to Order

2. Pledge of Allegiance

3. Invocation

4. Oath Of Office:
   - Council Members: Rhodes, Kepner, Traxler
   - Tax Collector: Susie Tyson

5. Roll Call of 2022 Council:
   __ Eric Rhodes
   __ Fred McMillin
   __ Mandy Hartzler
   __ Heidi Traxler
   __ Douglas Kepner

6. Appointment of Council President – Eric Rhodes

7. Appointment of Council Vice President – Dough Kepner

8. Nomination and Election of President Pro Term

9. Appointment of Professional Services

   - Solicitor – Mark Remy
   - Engineer – Uni- Tech
   - Auditor – Boyer & Ritter

10. Appointment of Committees

    Chair *

    - Finance/Law & Ordinance/Public Safety –*Heidi Traxler, Doug Kepner
    - Property & Supplies – *Fred Mcmillin, Mandy Hartzler
    - Streets & Highways– Doug Kepner, Eric Rhodes
    - Sewer & Sanitation–* Eric Rhodes, Heidi Traxler, Doug Kepner
    - Personnel – *Mandy Hartzler, Fred McMillin

11. Appointment of Vacancy Board Chair – Nancy Youtzy

12. Adjournment

AGENDA

REGULAR MEETING

JUNIATA TERRACE BOROUGH COUNCIL

February 8th, 2022 6:00 PM

13. Call to Order

14. Pledge of Allegiance

15. Invocation

16. Roll Call
    __ Eric Rhodes
    __ Douglas Kepner
    __ Fred McMillin
    __ Mandy Hartzler
    __ Heidi Traxler
    __ John Wagner (Mayor)

17. Approval of Minutes: 1/11/2021

18. Hearing of Persons Present:

19. Borough Manager's Report

20. Borough Supervisor's report

21. Code Enforcement Officer's Report

22. Communications:
    Fame

23. Treasurer's Report

24. Tax Collector's Report

25. Schedule of Bills

26. Committee Reports:
    - Finance/Law & Ordinance/Public Safety
    - Property & Supplies
    - Streets & Highways
    - Sewer & Sanitation

27. Mayor's Report

28. Unfinished Business:
    - Inspection Rentals – New Company. See email.
    - Mike Goss- Tank Hill project, permits, wood chips, etc.
    - Unitech phases/Storm drains & Curbs

29. New Business:

30. Good & Welfare

31. Adjournment

AGENDA
REGULAR MEETING
JUNIATA TERRACE BOROUGH COUNCIL
March 8th, 2022 6:00 PM

Call to Order

1. Pledge of Allegiance

2. Invocation

3. Roll Call
   __ Eric Rhodes
   __ Douglas Kepner
   __ Fred McMillin
   __ Mandy Hartzler
   __ Heidi Traxler
   __ John Wagner (Mayor)

4. Approval of Minutes: 2/8/22

5. Hearing of Persons Present:

   - Jason Treaster – Mifflin County Softball use of Lower Playground

6. Borough Manager's Report

7. Borough Supervisor's report

8. Code Enforcement Officer's Report

9. Communications:
   Fame

10. Treasurer's Report

11. Tax Collector's Report

12. Schedule of Bills

13. Committee Reports:
    - Finance/Law & Ordinance/Public Safety
    - Property & Supplies
    - Streets & Highways
    - Sewer & Sanitation

14. Mayor's Report

15. Unfinished Business:
    - Unitech Curbs – Choose which curb : Mountable or Straight
    - Tree trimming and shaping on the boulevards (Quote attached)

16. New Business:
    - Ordering New Signs
    - Repairing of cracks in the alley
    - Community Service Approval

17. Good & Welfare

18. Adjournment

AGENDA

REGULAR MEETING

JUNIATA TERRACE BOROUGH COUNCIL

April 12th, 2022 6:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Invocation

4. Roll Call
   __ Eric Rhodes
   __ Douglas Kepner
   __ Fred McMillin
   __ Mandy Hartzler
   __ Heidi Traxler
   __ John Wagner (Mayor)

5. Approval of Minutes: 3/8/2022

6. Hearing of Persons Present:

7. Borough Manager's Report

8. Borough Supervisor's report

9. Code Enforcement Officer's Report

10. Communications:

11. Treasurer's Report – monthly bank statements for each account attached.

12. Tax Collector's Report

13. Schedule of Bills

14. Committee Reports:
    - Finance/Law & Ordinance/Public Safety
    - Property & Supplies
    - Streets & Highways
    - Sewer & Sanitation

15. Mayor's Report

16. Unfinished Business:
    - Basketball courts
    - Storm drain project
    - Sealcoating – front streets
    - Tank Hill bank project – Estimate for Hydroseeding
    - Changing ordinances to one notice for year.

17. New Business:

18. Good & Welfare

19. Adjournment

AGENDA

REGULAR MEETING

JUNIATA TERRACE BOROUGH COUNCIL

May 10th, 2022 6:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Invocation

4. Roll Call
   __ Eric Rhodes
   __ Douglas Kepner
   __ Fred McMillin
   __ Mandy Hartzler
   __ Heidi Traxler
   __ John Wagner (Mayor)

5. Approval of Minutes: 4/12/2022

6. Hearing of Persons Present:

7. Borough Manager's Report

8. Borough Supervisor's report

9. Code Enforcement Officer's Report

10. Communications:

11. Treasurer's Report – monthly bank statements for each account attached.

12. Tax Collector's Report

13. Schedule of Bills

14. Committee Reports:
    - Finance/Law & Ordinance/Public Safety
    - Property & Supplies
    - Streets & Highways
    - Sewer & Sanitation

15. Mayor's Report

16. Unfinished Business:
    - Basketball courts
    - Amending of Ordinance 1992-1 Property Maintenance Max. fine Increase

17. New Business:

18. Good & Welfare

19. Adjournment

AGENDA

SPECIAL MEETING

JUNIATA TERRACE BOROUGH COUNCIL

May 23th, 2022 6:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Invocation

4. Roll Call
   __ Eric Rhodes
   __ Douglas Kepner
   __ Fred McMillin
   __ Mandy Hartzler
   __ Heidi Traxler
   __ John Wagner (Mayor)

5. New Business:
   - Basketball paving quotes.
   - Accepting Vendor LIHWAP agreement

6. Good & Welfare

7. Adjournment

AGENDA
REGULAR MEETING
JUNIATA TERRACE BOROUGH COUNCIL
June 14th, 2022 6:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Invocation

4. Roll Call
   __ Eric Rhodes
   __ Douglas Kepner
   __ Fred McMillin
   __ Mandy Hartzler
   __ Heidi Traxler
   __ John Wagner (Mayor)

5. Approval of Minutes: 5/10/22

6. Hearing of Persons Present:

7. Borough Manager's Report

8. Borough Supervisor's report

9. Code Enforcement Officer's Report

10. Communications: Fame

11. Treasurer's Report – monthly bank statements for each account attached.

12. Tax Collector's Report

13. Schedule of Bills

14. Committee Reports:
    - Finance/Law & Ordinance/Public Safety
    - Property & Supplies
    - Streets & Highways
    - Sewer & Sanitation

15. Mayor's Report

16. Unfinished Business:
    - Storm Drain and Curb project – Bid is advertised on PennBid by Mifflin County, expect to accept lowest bid at July meeting.
    - Basketball hoops – Paving Monday June 20th
    - Junction Fire Company coming to burn brush and extinguish in the upper playground.

17. New Business:
    - Review and Advertise for Ordinance 2022-2 Open Fires
    - Upper playground equipment.
        - Swing set closer to bank (between slide and baby swings)
        - Removal of Merry Go round due to safety stopper being broken
        - Moving bounce animals (between slide and baby swings) over in place of Merry Go Round
        - What to do with large 4 horse bouncer
    - Cat Committee

18. Good & Welfare

19. Adjournment

AGENDA

REGULAR MEETING

JUNIATA TERRACE BOROUGH COUNCIL

July 12th, 2022 6:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Invocation

4. Roll Call
   __ Eric Rhodes
   __ Douglas Kepner
   __ Fred McMillin
   __ Mandy Hartzler
   __ Heidi Traxler
   __ John Wagner (Mayor)

5. Approval of Minutes: 6/14/22

6. Hearing of Persons Present:

7. Borough Manager's Report

8. Borough Supervisor's report

9. Code Enforcement Officer's Report

10. Communications: Fame

11. Treasurer's Report – monthly bank statements for each account attached.

12. Schedule of Bills

13. Tax Collector's Report

14. Committee Reports:
    - Finance/Law & Ordinance/Public Safety
    - Property & Supplies
    - Streets & Highways
    - Sewer & Sanitation

15. Mayor's Report

16. Unfinished Business:
    - Storm Drain and Curb project – Bid is advertised on PennBid by Mifflin County, expect to accept lowest bid at moved to August meeting.
    - Basketball hoops installed and courts painted
    - Junction Fire Company coming to burn brush and extinguish in the upper playground.
    - Motion to accept Ordinance 2022-2 Open Fires
    - New playground equipment to replace 4 horse bouncer.
    - ARPA – new wet well – additions to disposal plant

17. New Business:
    - Generator purchase

18. Good & Welfare

19. Adjournment

AGENDA
REGULAR MEETING
JUNIATA TERRACE BOROUGH COUNCIL
August 9th, 2022

1. Call to Order

2. Pledge of Allegiance

3. Invocation

4. Roll Call
   __ Eric Rhodes
   __ Douglas Kepner
   __ Fred McMillin
   __ Mandy Hartzler
   __ Heidi Traxler
   __ John Wagner (Mayor)

5. Approval of Minutes: 6/14/22

6. Hearing of Persons Present:

7. Borough Manager's Report

8. Borough Supervisor's report

9. Code Enforcement Officer's Report

10. Communications: Fame

11. Treasurer's Report – monthly bank statements for each account attached.

12. Schedule of Bills

13. Tax Collector's Report

14. Committee Reports:
    - Finance/Law & Ordinance/Public Safety
    - Property & Supplies
    - Streets & Highways
    - Sewer & Sanitation

15. Mayor's Report

16. Unfinished Business:
    - Storm Drain and Curb project – Bid is advertised on PennBid by Mifflin County, expect to accept lowest bid at moved to August meeting.
    - Basketball hoops installed and courts painted
    - Junction Fire Company coming to burn brush and extinguish in the upper playground.
    - Motion to accept Ordinance 2022-2 Open Fires
    - New playground equipment to replace 4 horse bouncer.
    - ARPA – new wet well – additions to disposal plant

17. New Business:
    - Generator purchase

18. Good & Welfare

19. Adjournment

AGENDA
REGULAR MEETING
JUNIATA TERRACE BOROUGH COUNCIL
September 13th – 6:00 P.M.

32. Call to Order

33. Pledge of Allegiance

34. Invocation

35. Roll Call
    __ Eric Rhodes
    __ Douglas Kepner
    __ Fred McMillin
    __ Mandy Hartzler
    __ Heidi Traxler
    __ John Wagner (Mayor)

36. Approval of Minutes: 8/9/22

37. Hearing of Persons Present:

38. Borough Manager's Report

39. Borough Supervisor's report

40. Communications: Fame

41. Treasurer's Report

42. Schedule of Bills – bills are being paid as they come in.

43. Tax Collector's Report

44. Committee Reports:
    - Finance/Law & Ordinance/Public Safety
    - Property & Supplies
    - Streets & Highways
    - Sewer & Sanitation

45. Mayor's Report

46. Unfinished Business:
    - National Registry

47. New Business:
    - New Plow
    - Steps going to the Garages

48. Good & Welfare

49. Adjournment

AGENDA
REGULAR MEETING
JUNIATA TERRACE BOROUGH COUNCIL
October 11th, 2022 6:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Invocation

4. Roll Call
   __ Eric Rhodes
   __ Douglas Kepner
   __ Fred McMillin
   __ Mandy Hartzler
   __ Heidi Traxler
   __ John Wagner (Mayor)

5. Approval of Minutes: 9/13/22

6. Hearing of Persons Present:

7. Borough Manager's Report

8. Borough Supervisor's report

9. Code Enforcement Officer's Report

10. Communications: Fame

11. Treasurer's Report

12. Tax Collector's Report

13. Schedule of Bills

14. Committee Reports:
    - Finance/Law & Ordinance/Public Safety
    - Property & Supplies
    - Streets & Highways
    - Sewer & Sanitation

15. Mayor's Report

16. Unfinished Business:
    - Review of Ordinance 2015 –
    - Michael Rhodes – Rental Inspections

17. New Business:
    - Porch decorating contest for Halloween Prizes?
    - Local Tax Law – Act 57

    - New copier for office – Quoted at Kyocera Eco System $2774.20 outright purchase price

18. Good & Welfare

19. Adjournment

AGENDA

REGULAR MEETING

JUNIATA TERRACE BOROUGH COUNCIL

Tuesday, November 7th, 2022 6:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Invocation

4. Roll Call
   __ Eric Rhodes
   __ Douglas Kepner
   __ Fred McMillin
   __ Nancy Youtzy
   __ Heidi Traxler
   __ John Wagner (Mayor)

5. Approval of Minutes: 10/11/22

6. Hearing of Persons Present:

7. Borough Manager's Report

8. Borough Supervisor's report

9. Code Enforcement Officer's Report

10. Communications: Fame

11. Treasurer's Report

12. Tax Collector's Report

13. Schedule of Bills

14. Committee Reports:
    - Finance/Law & Ordinance/Public Safety
    - Property & Supplies
    - Streets & Highways
    - Sewer & Sanitation

15. Mayor's Report

16. Unfinished Business:
    - Resolutions 2022-3 inspector

17. New Business:
    - Disclosure of 2022 Pay raises
    - Budget Meeting 11/15/22 6:00 PM

18. Good & Welfare

19. Adjournment

AGENDA

REGULAR MEETING

JUNIATA TERRACE BOROUGH COUNCIL

Tuesday, December 13th, 2022 6:00 PM

1. Call to Order

2. Pledge of Allegiance

3. Invocation

4. Roll Call
   __ Eric Rhodes
   __ Douglas Kepner
   __ Fred McMillin
   __ Nancy Youtzy
   __ Heidi Traxler
   __ John Wagner (Mayor)

5. Approval of Minutes: 11/8/22

6. Hearing of Persons Present:

7. Borough Manager's Report

8. Borough Supervisor's report

9. Code Enforcement Officer's Report

10. Communications: Fame – appoint Representative for the Juniata Terrace

11. Treasurer's Report

12. Tax Collector's Report

13. Schedule of Bills

14. Committee Reports:
    - Finance/Law & Ordinance/Public Safety
    - Property & Supplies
    - Streets & Highways
    - Sewer & Sanitation

15. Mayor's Report

16. Unfinished Business:
    - Advertise to Adopt the 2023 budget – Meeting to Pass 12/29/22
    - Adoption of Tax Act 57.
    - Christmas Judging – Slips to be handed in by December 21st, Judging will be 12/23/22, winner announced 12/24/22. Wilson's gift card Prizes 1st place - $100, 2nd place - $75, Third Place - $50.

17. New Business:
    - Resolutions :
        i. 2022-4- Increase in Street Light Tax mill by 0.5 Mill - $10.50
        ii. 2022-5 -Transfer of all Funds to Kish Bank and set up for credit card processor.
        iii. 2022-6 - Change of Engineer for 2023 to the Ead's Group.
        iv. 2022-7 – Change of Auditing Firm for the next three years to Young, Oaks, Brown & Company.

18. Good & Welfare

19. Adjournment